**Kerry-Ann Simpson**

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**910-578-8229**

**SUMMARY OF QUALIFICATIONS**

• Over ten years of experience in logistics management and warehousing technologies.

• Trained army personnel in the different areas of the warehouse, issue, storage, receiving, turn-in, and maintenance of $3 million dollars of equipment and parts.

• Ability to Lead

• Experienced working within a multicultural environment

• Experienced organizational skills and customer service etiquette

• Deployed some of the most effective processes and systems solutions for the U.S. Military while conducting inventories to meet and exceed Department of the Army standards.

• Experienced in research, coordinated purchase, and payment to stock records.

• Working knowledge of Standard Army Retail Supply System (SARSS-1, SARSS2A/B), Standard Army Maintenance System (SAMS-E) and Distribution Standard System (DSS)

• Proficient with LIW, AEPS, FINLOG, WEBVLIPS, and FEDLOG programs use for causative research, also proficient in operating and interpreting transportation automation system IBS-CMM and Transportation Movement Request (TMR)

• Computer proficient expertise in MS Word, Excel, and PowerPoint

**PROFESSIONAL EXPERIENCE**

**KAF Multi -Class Supply Support Activity Jul 2013- Sept 2014)**

Senior Warehouseman (Stock Control)

DynCorp International

Serve as a Sr. Warehouseman performing variety of duties in support of logistical operations in Afghanistan such as inventory and other duties that involve Stock Control, Issue, Storage, and Receiving. Ensure efficient and effective of inventory and location surveys in accordance with established procedures. Maintaining stock records and other documents such as inventory, materiel control, and supply reports by retrieving and analyzing activity files pertaining to the SARSS-1 system. Establishes and maintains automated and manual accounting records, posts receipts and turn-ins, and performs dues-ins and dues-outs accounting. Correct error and exception documents. Process outputs from catalog, document modifiers, and special cancellation requests. Provide technical guidance and good quality customer service. Processes TMR's tracking containers and cargo daily. Coordinates movement of containers using transportation movement request (TMR) and provides daily status reports to the military working. Utilize the IBS- CMM system for in- gate, out gate and tracking of containers in the SSA Yard. Tracked, managed, and recorded container movement requests and activity.

**GS Multi-Class Supply Support Activity (W7A) Sept 2011-Jan 2013)**

Supply Technician (Stock Control)

The Logistics Company, Arfijan Kuwait

Establish and maintain stock records and other documents such as inventory, material control, accounting and supply reports to ensure proper identification, packing, cleaning, weighing, and DA Form 1348 receipt processing. Maintained Approved Signature Card (DD Form 1687) for units and customers to conduct business at all storage warehouses to include the installation secure warehouse. Monitors and reports all discrepancies to immediate supervisor. Conduct and verify inventory over 30, 000 NSL lines valued 130 million dollars while investigating discrepancies and/or adjust errors utilizing SARSS (Standard Army Retail Supply System), LIW (Logistics Information Warehouse) and ILAP (Integrated Logistics Analysis Program. Analyze SARSS Daily Performance Report to extract data used in evaluation metrics and generate contract data Requirements List (CDRL) reports. Use SARSS to issue materials to walk-through customers (ISSP), short ships YIC’s older than 90 days and retrieves, analyzes history and activity files pertinent to system rejected documents.

**DLA Distribution Depot (DDKA) Safe-Ports (Nov 2010 – Sept 2011)**

Warehouse Lead

Safe-Port, Kandahar Airfield, Afghanistan

Duties: Serves as working leader over employees engaged in accomplishing trades and labor work. Responsible to perform quality control audits for the major functional areas to include stock readiness, receiving, storage, physical inventory, and issue. Ensures work is done properly and efficiently. Distributes and balances workload to improve work flow or to accommodate unexpected work surges. And, as needed, demonstrates proper work methods. Orients and trains new employees. Receives, unloads and processes incoming shipments. Check accompanying documentation against container or packing labels. Follows established procedures in reporting over, short, or damaged items. Select items for shipment or issue verifying or preparing documentation either manually or by using automated equipment (DSS). Provides information to supervisor on status and progress of work, causes of delays, overall work operations and problems.

**The Logistics Company (Feb 2010 – Nov 2010)**

Item Manager

ITT Industries Inc, Fort Bragg, North Carolina

Duties: Serves as Materiel Item Manger for classes of Supply II, VII and IX in support of logistical operations. Responsible ensuring efficient and effective the materiel and distribution management services are performed using the Standard Army Retail Level Supply System-1 (SARSS-1) and SARSS 2AC/B and other sustainment. Coordinated with Defense Logistics Agency Item Managers to expedite critical customer repair parts insured all parts were tracked from origination through receipt. Performed actions to research and correct over-aged transaction, excess disposition and processing errors written to the Manager Review File. Maintained interface with NICP item managers to expedite critical due-ins to reduce ASL zero balances and to improve mission readiness.

**The Logistics Company (Jun 09 – Feb 10)**

Supervisor of Warehouse Operations

782nd Supply Support Activity, Fort Bragg, North Carolina

Duties: Supervisor of warehouse personnel and warehouse operation. Provides technical and administrative supervision, determines priorities and assigns work, reviews performance, establishes acceptable levels of performance, provides on-the job training and safety classes for employees. Initiates requests for personal actions, approves leave, hear and attempts to resolve grievances. Managed, delegate, and teach subordinates about all operations of warehouse. Maintains records for 143 customer DODAACs. Process customer requisitions, maintain status updates, customer reconciliations, and high priority requests. Conducted inventories & location surveys for over 1291 ASL (authorized stockade listing) lines values $1.238, 178.00 and performed causative research for Inventory Adjustment Report (IAR) to ensure proper storage procedures and correcting storage balance. Loaded and verify customers IP address in order for customers to successfully FTP (blast) requisitions.

**A co 122nd ASB, 82nd CAB Supply Support Activity (Apr 06 - Jun 09)**

Stock Control Aviation Clerk

Simmons Army Airfield, Fort Bragg, North Carolina

Duties: Provided support to over 166 customers by processing requesting, and customer reconciliations. Conducted numerous face-to-face reconciliation to maintain the highest percentages possible. Created daily reports to establish warehouse productivity and maintain stock records as well as computed daily Supply Discrepancy Report (SDR) to maintain proper supply disciple. Provided accurate status concerning customer documents. Performed daily closeouts and maintain demand history files. Processed customers request, cancellations, and modification. Performs required management reviews and processes SSA customer transitions (i.e. requests for issues, follow-ups, cancellations, modifications, turn-ins) using SARSS and manual procedures (walkthroughs, custin, custout, transin, and transout). Process storage functions transactions using SARSS-1 (receipts, denials, inventories, condition code change, referrals, turn-ins). Professional knowledge and ability to work without supervision.

**2nd Corp. Distribution Command Aviation Division (Aug 03 – Apr 06)**

Aviation Item Manager

Fort Bragg, North Carolina

Duties: Processed and clear daily transactions within 24 hours using both Manager Review File (MRF) and receipts (D6S). Provided same day processing to help expedite high priority AOG) request valued over 50 million dollars for aircrafts used to supports of Operation Iraqi Freedom. Collected overage reparable list (ORILS) from over 30 supported customers to assure all items were turned in and processed into the Supply Support Activity (SSA) for proper credit. Experience with cargo tracking using LIW and WEBVLIPS.

**EDUCATION:**

* American Military University| Pursuing a BA degree in Child and Family Development
* Fayetteville Technical Community College, Property Book Unit System Enhanced and Emergency Lifesaver (CLS) August 2004
* High School Diploma, Windsor High School June 2002
* Lean Six Sigma Certified | Lean Six Sigma Yellow Belt Certified
* GCSS-Army Certified

**ACHEIVEMENT:**

• Army Commendation Medal (2)

• Army Good Conduct Medal

• National Defense Service Medal

• Global War on Terrorism Service Medal

• Iraq Campaign Medal

• Afghanistan Campaign Medal

• NATO Medal

• Overseas Service Medal

• Certificate of Achievement

• Certificate of Appreciation

**MILITARY TRAINING:**

• Basic Combat Training

• Automated Logistical Specialist

• Hazmat and Safety Course

• Defensive Driving Course

Reference upon request